Article I. Name
The name of this organization shall be the ASUCSD Diversity Affairs Office, hereinafter referred as the Diversity Affairs Office.

Article II. Purpose
The purpose of the Diversity Affairs Office shall be to increase the knowledge, appreciation, and presence of diversity on campus. The Office shall work to provide support for historically underrepresented groups on campus such as the LGBT community, persons of color, and women. The Diversity Affairs Office is dedicated to helping create a constant medium for discussion on issues pertaining to diversity awareness through forums, diversity trainings, films, speakers, and periodic surveys of campus climate, and by any other appropriate events or programs. The Office shall work to ensure that support for the services and programs of resource centers such as the Lesbian Gay Bisexual Transgender Resource Center (LGBTRC), the Cross Cultural Center, The Women’s Center, the International Center, the Office of Academic Support and Instructional Services (OASIS) is advocated for through the Associated Students. The Office shall support student-initiated outreach and retention of students from historically underrepresented backgrounds at UCSD. The Office shall maintain good working relations with the directors of the above-mentioned centers.

Article III. Membership
A. The Diversity Affairs Office shall consist of the following members
   1. ASUCSD Commissioner of Diversity Affairs
   2. ASUCSD Diversity Affairs Office Chief of Staff
   3. ASUCSD Women’s Issues Intern
   4. ASUCSD Queer Issues Intern
   5. ASUCSD Cross Cultural Center Intern
   6. ASUCSD Cultural Unity Month Awareness Intern
   7. ASUCSD Preuss School Student Outreach Intern
   8. ASUCSD Service and Civic Engagement Intern

Article IV. Meetings
A. The ASUCSD Diversity Affairs Office Staff shall meet on a regular weekly basis at a mutually agreed upon time and place. Additional meetings shall be held if deemed necessary by a majority of the staff members.
B. The ASUCSD Commissioner of Diversity Affairs shall be elected by a plurality vote of the student body. The membership will meet once a week to discuss events and update each other unless decided otherwise by membership.

Article V. Responsibilities
A. Commissioner of Diversity Affairs
   1. Shall organize and oversee the Office of Diversity Affairs.
   2. Shall work with Student Affirmative Action Committee.
   3. Shall work on Diversity Ad Hoc Planning Committee.
   4. Shall act as representative on Cross Cultural Center Student Advisory Board.
   5. Shall act as representative on OASIS Student Advisory Board.
   6. Shall Chair Cultural Unity Month of Awareness (C.U.M.A) committee.
   7. Shall act as representative to Vice Chancellor’s Committee on Affirmative Action and Diversity.
   8. Shall help plan Civic Engagement Week.
   9. Shall meet with the Director of International Center quarterly unless decided otherwise by Director and Commissioner.
   10. Shall meet with the Director of Lesbian Gay Bisexual Transgender Resource Center (LGBTRC) quarterly unless decided otherwise by Director and Commissioner.
   11. Shall meet with the Director of Cross Cultural Center (CCC) quarterly unless decided otherwise by Director and Commissioner.
   12. Shall meet with the Director of Women’s Center quarterly unless decided otherwise by Director and Commissioner.

B. ASUCSD Diversity Affairs Office Chief of Staff
   1. Shall help Commissioner coordinate activities and facilitate contact between the above mentioned organizations and entities.
   2. Shall act as co-coordinator of interns within the Diversity Affairs Office in conjunction with the Commissioner.
C. ASUCSD Women’s Center Intern
   1. Shall attend Women’s Center Board meetings.
   2. Shall meet bi-weekly with director of Women’s Center.
   3. Shall meet with AS Women’s Commission quarterly unless decided otherwise by Commission and Director.

D. Queer Issues Intern
   1. Shall be responsible for working with the Lesbian Gay Bisexual Transgender Association (LGBTA).
   2. Shall meet at least quarterly with Director of Lesbian Gay Bisexual Transgender Resource Center (LGBTRC).
   3. Shall be responsible for working with the ASUCSD Alliance.
   4. Shall be responsible for working with the Queer People of Color (QPOC).

E. ASUCSD Cross Cultural Center Intern
   1. Shall be responsible for working with the organizations of the Cross Cultural Center.
   2. Shall meet at least quarterly with Director of Cross Cultural Center.

F. ASUCSD Cultural Unity Month of Awareness (C.U.M.A.) Intern
   1. Shall be responsible for maintaining weekly meetings for C.U.M.A.
   2. Shall be responsible for maintaining communication between Commissioner and C.U.M.A. Advisory Board.

G. ASUCSD Preuss School Student Initiated Outreach Intern
   1. Shall be responsible for working with Preuss ASB on parliamentary procedure and diversity training.
   2. Shall be responsible to maintain a relationship between ASUCSD and Preuss.
   3. Shall be responsible for setting up events between ASUCSD and Preuss.

H. ASUCSD Service and Civic Engagement Intern
   1. Shall be responsible to maintain relationship with humanitarian organizations within the San Diego community.
   2. Shall offer campus community opportunities to get involved with local issues dealing with humanitarian efforts.

Article VI. Amendments
A. The Office of Diversity Affairs shall add by-laws to this charter as needed to clarify any portion of the charter. This charter shall be amended by a majority vote of the A.S. Council.