COMPENSATION REVIEW BOARD CHARTER

I. PURPOSE
The purpose of the Compensation Review Board, herein referred to as the "Board", shall be to determine appropriate compensation for all ASUCSD Council and staff positions. The Board shall also review all stipend allocations; and shall make informal recommendations on any legislation referred to it by the ASUCSD Council.

II. MEMBERSHIP
A. Voting Members
1. The Chair shall be the Vice President of Finance or his/her designee. The chair shall vote only in the case of a tie.
2. ASUCSD Financial Controller.
3. President Pro-Tempore.
4. One (1) voting member at large from the voting membership of the ASUCSD Council appointed by the Vice President Administrative, approved by a majority vote of the ASUCSD Council.
5. One (1) member at large from the non-voting membership of the ASUCSD Council appointed by the Vice President Administrative, approved by a majority vote of the ASUCSD Council.
6. One (1) member at large from the ASUCSD Council student staff appointed by the Vice President Administrative, approved by a majority vote of the ASUCSD Council.

B. Non-Voting Members
1. ASUCSD President.

III. DUTIES
A. The Board shall determine the appropriate amount of S.T.I.P. to be used to compensate Council Members, Departments and student staff.
1. The Board shall annually review all ASUCSD Council and staff positions to determine appropriate compensation.
2. The Board shall review any new positions or changes to position compensation.
3. The Board, in conjunction with the President, shall determine the appropriate amount of S.T.I.P. to be used to compensate Council Members, Departments, and student staff, prior to the submissions of the Executive Budget.

B. The Board shall have the option of determining that a position be compensated with benefits (i.e., discounts at ASUCSD Enterprises) as a supplement to, or in lieu of, a stipend.

C. The Board shall review and make recommendations on any proposed stipend allocations.

D. The Board shall define its procedures and criteria for determining compensation in ASUCSD Compensation Review Board ByLaws.

IV. MEETINGS
A. The Chair of the Board shall schedule all meetings and notify Board members at least three (3) academic days in advance as to the time and location of the meeting.
1. The Board shall meet at least one (1) day prior to the ASUCSD Finance Committee to review any proposed stipend allocations and present its recommendations to the ASUCSD Finance Committee.
2. Meeting time and location shall be posted in the ASUCSD Offices and announced at the ASUCSD Council meeting.

B. Quorum shall consist of a majority of the voting members of the Board.

VI. BYLAWS, RATIFICATION AND AMENDMENTS
A. Bylaws
1. This Charter shall be supplemented by ASUCSD Compensation Review Board ByLaws.
2. A majority vote of the ASUCSD Council shall be necessary for the ratification of and any amendments to the ByLaws.

B. Ratification and Amendment
1. This Charter may be ratified and amended by a majority vote of the ASUCSD Council.

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