Article I. Name
The name of this organization shall be the Associated Students Programming Board, hereinafter referred to as the Programming Board.

Article II. Purpose
The purpose of the Programming Board is to provide a variety of programs, activities, and events for the enjoyment, education, and enrichment of the Associated Students of UCSD and the entire campus community. The Programming Board shall provide a substantial number of diverse, quality events and provide a consistent level of activities. The Programming Board creates a learning experience for its members that aims to benefit the Associated Students of UCSD as well as the personal and professional growth of the students involved.

Article III. Membership
A. The Programming Board shall consist of the following members:
   1. Commissioner of Programming
   2. Assistant Programmer(s)
   3. Festivals Assistant(s)
   4. Concerts Coordinator(s)
   5. Publicity Director(s)
   6. Sponsorship Director
   7. Nooners Coordinator(s)
B. All members of the Programming Board shall be appointed by the Programmer with a majority approval of the A.S Council.
C. All appointments shall last until the end of the academic year.

Article IV. Meetings
A. A general, publicly advertised Programming meeting shall be held weekly. All members of the Programming Board shall be in attendance.
B. Members of the public are welcome to attend and participate the general programming meetings. The Commissioner of Programming reserves the right to refuse admittance and/or participation of any member of the public who disrupts the meeting.

Article V. Responsibilities
A. Programmer
   1. Shall be responsible for overseeing all events scheduled by the of the A.S. Programming Board
   2. Shall appoint the additional members of the Programming Board subject to approval of the A.S Council
   3. Shall attend all meetings pertaining to the Programming Office or any events occurring on campus
   4. Shall be responsible for summer programming, if any
   5. Shall keep the A.S Council informed on programming through weekly announcements
   6. Shall provide the ASUCSD with a line item budget of programs and program expenses
   7. Shall oversee and maintain Thank Goodness It’s Friday (TGIF), festival, and other program budgets including the Programming Development budget
   8. Shall be responsible for the completion and follow through on all programs she/he calendared
   9. Shall be present at each event and in the case that she/he cannot be there, the Assistant Programmer will take her/his place as a representative
   10. Shall be responsible for maintaining the AS Programming Development Account and utilize the income contained their in for the advancement of the Programming Board’s yearly goals
B. Assistant Programmer
   1. Shall assist with the organization and coordination of all events scheduled by the A.S. Programming Board
   2. Shall attend, and chair, all Programming Board meetings and any other meetings dealing with the Programming Office
   3. Shall set the agenda for the Programming meetings
   4. Shall work in conjunction with interested individuals and organizations to plan new and diverse programming (i.e., lectures, academic games, and other unestablished events)
   5. Shall organize and coordinate all the members of the Programming Board
   6. Shall represent the A.S. Programming office in the case that the A.S Programmer is unable to be present at an event
   7. Shall assist with publicity of all events
   8. Shall act as a liaison between members of the public and the AS Programming Board
C. Festivals Assistant:
   1. Shall organize all aspects of each quarterly festival
   2. Shall organize any games, rides, food, or entertainers to enhance the festival atmosphere
   3. Shall offer student organizations the opportunity for involvement with at least one of the festivals.(i.e providing booths,)
D. Concert Coordinator(s)
1. Shall organize all aspects of each quarterly Thank Goodness It’s Over (TGIO) concert
2. Shall attend all Programming meetings

E. **Publicity Director**
1. Shall be responsible for producing all publicity for A.S Programming events
2. Shall supervise the creation and design of all posters and flyers for all events
3. Shall be responsible for placing advertisements in pertinent print media, and if necessary on the radio before the deadline
4. Shall research, develop, and maintain relations with local media
5. Shall organize volunteer staff meetings and delegate work, if needed (including flyering events, chalking and advertising with the A.S. cart)
6. Shall be responsible for having all posting approved by required campuses and abiding by all posting procedures

F. **Sponsorship Director**
1. Shall work with to bring in outside sponsorship for the festivals and the club shows and other events
2. Shall meet with the Programmer on a regular basis
3. Shall receive a commission based upon sponsorship monies acquired per university agreement

**Article VI. Programming Income**
A. Net Revenue generated through ASUCSD Programming events shall be transferred into the “AS Programming Development” account. This account will be accessible only to the Commissioner of Programming. Funds will be released from this account to the Programming Office after VP Finance approval.
B. The “AS Programming Development” account shall carry over yearly. These funds may not be used for anything other than A.S. Programming unless by approval of three-fourths (3/4) of the entire ASUCSD Council

**Article VII. Amendments**
A. This charter may be amended by a majority vote of the A.S Council.