The Associated Students Women’s Commission Charter

Preamble: We the students of the University of California, San Diego, through democratic participation in our representative body, the Associated Students Women’s Commission (herein referred to as the ASWC), as student activists and advocates dedicated to improving the lives of all women on this campus regardless of race, age, sexual orientation, disability, financial constraint, parental status, political affiliation or religious affiliation, do hereby state the following as the principles of the Associated Students Women’s Commission:

- To be a dynamic force in the fight for gender equity on this campus
- To serve as a source of empowerment for the women of UCSD
- To be a voice for women’s issues
- To educate the campus community
- To pursue goals through direct action organizing
- To encourage diversity with regard to race, gender, age, sexual orientation and/or gender identity, disability, economic status, political affiliation, parental status, and/or religious affiliation within UCSD as well as the ASWC
- To create a community that fosters support and open discussion
- To improve the safety and general welfare of women on this campus

Moreover, the ASWC recognizes that the presentation of diverse viewpoints and opinions serve a number of purposes including but not limited to:

1. Making the ASWC’s representations of student interests realistic, inclusive, and democratic
2. Allowing constructive discussion which can result in a change of position or a compromise between factions

Article I: Membership

1. The ASWC adheres to an open membership policy
2. Members should agree to the above principles though not necessarily to the individual platforms of the ASWC
3. New members of the ASWC may vote on items upon attendance at their third subsequent meeting

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Article II: Officers

1. **Co-Chairs** (2) will share the following responsibilities:
   a. Shall act as an ex-officio member of the A.S. Council general meetings
   b. Shall set the agenda and chair ASWC general body meetings
   c. Shall possess a general knowledge of the duties of each office and provide guidance accordingly
   d. Shall be the official spokesperson of the ASWC
   e. Shall act as a liaison to UCSD Women’s Center
   f. Shall assume the duties of recruitment and retention of ASWC members
   g. Shall facilitate the election of ASWC officers

2. **Secretary** will handle the following administrative work:
   a. Shall take the minutes
   b. Shall monitor attendance at general body meetings
   c. Shall maintain official ASWC records and correspondence
   d. Shall oversee internal communication through the list-serve
   e. Shall create a membership roster with contact information

3. **Treasurer** will handle the following budget and financial matters:
   a. Shall draft the ASWC’s Annual Budget for Spring Quarter
   b. Shall facilitate membership reimbursements
   c. Shall fundraise for ASWC events, programs, campaigns and efforts

4. **Community Outreach Coordinator** will handle the following outreach efforts:
   a. Shall update the ASWC on external efforts pertaining to our organizational principles
   b. Shall outreach to University, College and community groups to foster increased communication and collaboration
Article III: Funding

1. The ASWC’s Annual Operating Budget is determined as a line item in the AS Council’s Executive Budget and shall include, but not be limited to funding for:
   a. Take Back the Night Annual Events
   b. General Administrative Costs
   c. Co-Chair Stipends
   d. Issue Based Campaigns
   e. Membership recruitment and retention efforts
2. The ASWC may request and receive additional funding from on and off campus organizations, departments and individuals
3. The ASWC shall adhere to the ASWC’s Annual Operating Budget
4. The ASWC’s Treasurer shall draft and present the Annual Operating Budget every Spring Quarter to the AS President

Article IV: Self-Determination

1. The ASWC has the right to self-determination and will vote on its own platform, issues and agenda
2. The ASWC reserves the right to affiliate with organizations that further the ASWC’s mission, endeavors, principles and platforms.
3. The ASWC shall not officially endorse any slate, candidate or party for Associated Student, local, state or national elections

Article V: Appointments

1. The ASWC shall appoint representatives to campus wide and external committees by a majority vote of the membership
2. Committees, departments and organizations must send official notification to the ASWC Co-Chairs in order to request representation
3. As the Chancellor has already recognized and allocated one voting spot on the Chancellor’s Committee of the Status of Women (CSW) specifically to the ASWC, the ASWC will be responsible for this appointment.

Article VI: Elections

1. ASWC Elections for officer positions shall take place by week five of Spring Quarter each year
2. Members shall elect officers by a simple majority on paper ballots
3. Officers officially begin their terms year upon approval of A.S. Council
4. ASWC Co-Chairs must be officially approved in week 6 by a majority vote of the A.S. Council

**Article VII: Voting on Proposals**

1. All members of the ASWC are eligible to vote on issues proposed at General Body meetings, upon attendance at their third subsequent meeting
2. Issues will be discussed as new business and voted on as old business during the meeting following their initial proposal, unless tabled by the ASWC Co-Chairs for logistical purposes
3. The ASWC Co-Chairs administer the voting process on all proposals

**Article VIII: Impeachment**

1. Should any officer of the ASWC fail to fulfill their duties, any voting member of the commission can call for a vote to impeach this officer
2. The vote will occur at the following meeting and impeachment will require 2/3 of all members present and will be administrated by paper ballot.
3. Both the individual who filed the complaint as well as the officer whom the complaint was filed against will be given the opportunity to speak before the vote takes place.
4. In the event of an impeachment of an officer, the members of the ASWC shall hold new elections following the procedures set forth in Article VI except for Article VI, Item 1.

**Article IX: Amendments**

Amendments to this charter can be made by a majority recommendation of the ASWC membership and a majority vote of the A.S. Council.

**Article X: Ratification**

Ratification of the ASWC Charter shall be by a two-thirds vote of both the A.S. Council and the ASWC.

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