

Student Transportation Advisory Committee Charter

Article 1. Purpose

The Student Transportation Advisory Committee (hereinafter referred to as “STAC”) is charged with ensuring fee revenues generated by the 2018 Student Transportation Referendum (hereinafter referred to as the Student Transportation Fee), are allocated in a manner consistent with the terms specified in the referendum. STAC shall serve as the official representative body for all Student Transportation Fee related matters.

Article II. Composition of the Advisory Board

1. The voting members
include:

a. Seven undergraduate
students:

i. 1 Representative appointed by each college council, in accordance
with its bylaws.

ii. 1 Representative appointed by Associated Students (ASUCSD), in
accordance with its bylaws.

Two graduate students appointed by the Graduate Student Association
(UCSD GSA), in accordance with its bylaws.

2. The non-voting members
include:

a. One technical adviser appointed by the Director of Transportation Services

b. One adviser appointed by the Vice Chancellor Resource, Management and
Planning

c. One advisor appointed by the Vice Chancellor of Student Affairs

d. AS President and AVP of Transportation and Transformation

e. GSA President and VP Campus Affairs

f. Two consultants who are student employees of Transportation Services

3. The term of student appointment shall be one fiscal year, unless otherwise specified
in the appointment. The fiscal/operational year of STAC shall be defined as Week 5 of
Fall Quarter to Week 5 Fall Quarter the following year.

Article III. Operations

1. STAC shall meet at least once per month during the academic year, or at the call of the Chair. A meeting of the Board shall only take place if a quorum is present. Quorum of STAC shall be defined as: a majority of the voting membership, including at least one Graduate Student Representative, and at least 1 non-voting member. In order to recommend changes in the fee, changes in services, and approve bylaw amendments at least two non-voting members and voting members must approve.

A voting member may proxy their vote to another board member from their respective student government by notifying the Chair before the meeting. An individual may not hold more than two votes. Proxies shall be used to calculate quorum and special quorum. No official business may be conducted in any meeting in which quorum is not present. During the time period of May 30 to September 30, if quorum cannot be met, the Associated Students and Graduate Student Association Presidents shall operate and function in place of STAC.

2. All meeting of STAC shall be conducted according to the guidelines and provisions outlined in these Bylaws.

3. A “public comment” period shall be on the agenda at every meeting. Anyone may speak to STAC during “public comment”, although University of California, San Diego students shall be given priority to speak during the Public Forum. Any persons wishing to speak to STAC during “public comment” must sign up with the Vice-Chair of the Committee, or the Clerk, if the Vice-Chair is unavailable. The “public comment” shall be limited to three minutes per person. The Chair may establish reasonable limitation on the time allocated for public presentation on any STAC agenda item.

4. All meeting minutes, resolutions, and governing documents shall be posted publicly within one week of approval. Meeting times, locations, and agendas shall be posted publicly 72 hours prior to the meeting. A Clerk shall be responsible for taking minutes and completing research as requested by the Chair and the Technical Adviser.

Article IV. The Presiding Officer

1. STAC shall elect the Chair and Vice-Chair by the second Advisory Board meeting of the fiscal year. Associated Students and the Graduate Student Association shall jointly select an interim chair.

2. The Chair shall be the permanent presiding officer of the committee's meetings, develop the agenda for each meeting, and represent the Committee to all outside groups or entities.
3. There shall be a Vice-Chair, also elected by the Committee for the term of the fiscal year. The Vice chair shall perform all tasks assigned by the Chair, and in the absence of the Chair, serve as the acting presiding officer of the Committee for any meeting, or portion thereof, in which the Chair shall not be present.
4. The presiding officer shall preserve order and decorum at all STAC meetings and announce the Committee's decision on all subjects.
5. The longest serving member of the committee who is not serving as the Chair or Vice-Chair shall be designated as the Senior Committee Member, and shall serve as the acting presiding officer for any meeting, or portion thereof, in which the Chair and Vice-Chair are absent. If there is a tie in the length of service of multiple members, random selection of one member shall be done by drawing lots.
6. If the Chair resigns from the committee (or is no longer able to serve), the Chair shall be immediately replaced by the Vice-Chair for the duration of the fiscal year. If the Vice-Chair resigns (or is no longer able to serve), the Vice-Chair shall immediately be replaced by the Senior Committee Member.

Article V.

Powers

1. Resolutions shall serve as the tool of the Committee to provide recommendations. Resolutions may be made on monetary, policy, and programmatic issues.

Article VI. Changes to the Universal Student

U-PASS Fee

1. Changes can not be made to the U-PASS Fee during the period approved by Referenda.
2. If a change to the fee is necessary to maintain program solvency, Transportation Services shall propose the new fee to the Advisory Board by the end of January of each academic year. The Advisory Board shall in turn make its recommendation to ASUCSD and UCSD GSA for their consideration. ASUCSD and UCSA GSA have the joint authority to review and approve modified referenda language for consideration in the next eligible

UCSD election.

Article VII. Bylaws and MOU Amendments

1. The Board may suspend provisions of these Bylaws by a two-thirds vote of voting membership. Four ASUCSD members and two UCSD GSA members must approve of the suspension, if the provision pertains to a procedural rule, and does not affect the Committee's policies or the fundamental rights of its members.
2. If necessary, the Advisory Board shall collaborate with ASUCSD and UCSD GSA on negotiating Memorandums of Understanding.
3. Amendments to the STAC Charter may be must be submitted to the Agenda prior to the meeting and approved by a majority (50% plus one) of voting STAC membership.

Article VIII. Creation of Committees

1. As needs arise, the Advisory Board can establish working Committees to serve as advisory bodies to the Board for any designated length of time. Committees and subcommittees, whether standing or ad hoc, may be established by a majority vote of the Board, as the Board may deem appropriate.

Article IX. Scope

1. The bylaws of the Advisory Board are subject to the current Memorandum of Understanding between ASUCSD, UCSD GSA, Transportation Services, and Student Life and other relevant governing documents.